

APPLICATION ZONING

For Office Use Only	Date Filed	_____
	Fee	\$ _____
	Receipt #	_____

- | | |
|--|---|
| <input type="checkbox"/> Rezoning from _____ | <input type="checkbox"/> Other |
| <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Conditional Use Permit |

Base Zoning District: _____

Property

Owner: _____
 Name Address Zip Phone #

Applicant: _____
 Name Address Zip Phone #

Representative: _____
 Firm Name Address Zip Phone #

Contact: _____
 Name Address Zip Phone #

 E-Mail Address

Postal Address (or General Location if no address has been assigned): _____

Legal Description: _____

Proposed Use Type: _____ **Existing Use Type:** _____

Building and Parking Information:

- a. Total Site Area _____ Sq. Ft.
- b. Building Coverage _____ Sq. Ft.
- c. Building Coverage (b÷a) _____ %
- d. Maximum Building Height _____ Ft.
- e. Total Floor Area _____ Sq. Ft.
- f. Floor Area Ratio (e÷a) _____
- g. Total Paved Area _____ Sq. Ft.
- h. Impervious Coverage (b+g÷a) _____ %
- i. Number of Parking Stalls _____
- Number of Compact Stalls _____
- Number of Handicapped Stalls _____

Landscaping Information:

- j. Total Area of Street Yard _____ Sq. Ft.
- k. Street Yard Landscaped Area _____ Sq. Ft.
- l. Street Yard Landscaped Area (k÷j) _____ %
- m. Parking Lot Area _____ Sq. Ft.
- n. Interior Parking Lot Landscaping _____ Sq. Ft.
- o. Interior Lot Landscaping (n÷m) _____ %

Residential Uses Only:

- p. Total Number of Units _____
- for Multi-Family: #of Efficiencies _____
- #1 Bedrooms _____
- #2 Bedrooms _____
- #3 Bedrooms _____
- q. Density (a÷p) _____ Sq. Ft./Unt
- Total Floor Area of Any Incidental Office _____
- or Commercial Use _____ Sq. Ft.

If you have any questions about this application, please contact the Current Planning Division at 402-444-3426.

 Owner's Signature

 Date

 Applicant Signature
 (If not the property owner, the applicant certifies with this signature to be the authorized agent of the property owner.)

 Date

CHECKLIST ZONING

All zoning applications will be presented at a public hearing before the Planning Board. Completed applications must be filed with the City Planning Department by the applicable deadline before the Planning Board hearing to assure timely review and to meet public notice requirements. Applications received after that time will be placed on the following board agenda. **Incomplete Applications Cannot Be Processed.**

Site Plan

A general site plan, drawn to scale with dimensions, must be included as a part of the application. The site plan is required to show the following:

- _____ The date, scale, north arrow, title, name of owner and name of the person preparing the plan
- _____ The location and dimensions of boundary lines and easements
- _____ The location and size of public utilities to service the site
- _____ The location of major site features, including drainage systems with existing and proposed contour lines to display proposed grading, but in no case greater than at 5-foot intervals
- _____ The location of site improvements, including signage; parking and loading areas; pedestrian and vehicular access (sidewalks, driveways, vehicle stacking lanes); service, display and storage areas
- _____ Location, size, height, bulk and use of existing and proposed structures on the site including storm shelters, if required
- _____ Landscape concept plan showing location and type of existing trees over 6 inches in diameter and proposed plantings, berms, bufferyards, screening, fencing and lighting schemes

A traffic impact analysis may be required by the Public Works Director.

Application Checklist:

- Completed and Signed Application Form
- Filing Fee
- Site Plan (18 x 24 Max. Preferred)
- Traffic Impact Analysis, if required

Number of Plans Required for Submittal:

Rezoning:	# Plans
to AG, DR, R1 – R5 OR MH.....	10
to R6-R8.....	10
all others	10
Special Use Permits	10
Major Amendments	10
Minor Amendments	2
Conditional Use Permits.....	10
Major Amendment.....	10
Minor Amendment.....	2
Overlay District.....	10
Major Amendment.....	10
Minor Amendment.....	2

Special and Conditional Use Permits and Industrial Uses

Please submit a detailed statement describing the proposed use. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, and any other pertinent operating and/or site development characteristics listed in Table 55-885 of the Zoning Ordinance. Use permit applications also require submittal of building elevations to show the general appearance of existing and proposed structures.