



# **Welcome to Coventry Health Care!**

## **Introduction to Your Coventry Benefit Plan**

**Police Employee Meetings**

# Agenda



- Introductions
- Transition Overview
- Important Reminders
- Coventry Health Care Overview
- Important Phone Numbers
- Questions





## Effective January 1, 2012

- **New Administrator**
  - Medical (Coventry Health Care)
  - Retail & Mail Order Rx (Medco)
  - Specialty Rx (Accredo)
- **New Prescription Drug Formulary**
- **New Provider Network**
- **New Prior Authorization Guidelines**



# Important Reminders



- **Deductibles**
  - Medical
  - Prescription
- **4<sup>th</sup> Quarter Carryover Deductible**
- **Coordination of Benefits Letter**
- **Be a wise health care consumer!**



# Customer Service



## Dedicated Toll Free Number

- 855-422-5821

## Dedicated Customer Service Team

- 8 Customer Service Reps

## Customer Service Hours

- Effective 12/12/2011 - 8am to 5pm
- Extended Hours In January 2012 - 7am to 6pm



# Member ID card



## Your Coventry member ID card provides:

- Access to care
- Important phone numbers
- Billing information for providers
- Information for Online Tools
- Processing information for Pharmacy

## Important Notes:

- Each member in family will receive their own ID card
- ID cards will be delivered to your home address prior to January 1<sup>st</sup>

The image shows a sample member ID card for the City of Omaha. It features the Coventry Health Care logo and the City of Omaha seal. The card contains the following information:

**CITY OF OMAHA**  
Administered by Coventry Health and Life Insurance Company

**COVERED INDIVIDUAL:**  
xxxMEMBERxNAMExxxx  
**COVERED INDIVIDUAL #:**  
xxMBRxxNBR-XX  
**PLAN TYPE:**  
xxxxxxPLANxxTYPExxxx  
**GROUP NAME:**  
xxxxxxxGROUPxNAMExxxx  
**GROUP #:**  
xxGRPxxNBRxx  
**NETWORK TYPE:**  
PPO

**CUSTOMER SERVICE PHONE #:**  
1-855-422-5821

**Address for Medical Claims:**  
Coventry Health Care EDI #: 25133  
PO Box 7705  
London, KY 40742

**COVENTRY HEALTH CARE**  
NATIONAL NETWORK

**medco**  
Rx Bld: 610014  
Rx Group: CVFYCOM

-Customer Online Tools: Log onto [www.chcnebraska.com](http://www.chcnebraska.com) and click the **MY GROUP BENEFITS** link at the top right and then enter the following group access code: **1XXXX**

-Pre-Certification: You must pre-certify any hospital confinement, outpatient surgery and certain other elective services. The most current list of services requiring authorization is available on our website. The patient, hospital or other responsible party may make notification. Failure to pre-certify may result in loss or reduction of benefits. To assure maximum benefits call **1-800-471-0240** according to the following schedule.

Elective Care- at least 7 days in advance  
Emergency Admission- within 48 hours of admission

-Behavioral Health Services: For all your authorization, provider network and service questions call: **1-855-422-5821**.

Address for MHNet claims is MHNet, PO Box 7802, London, KY 40742 : EDI # 74289

-Note: Pre-certification or pre-authorization does not guarantee coverage for payment of services or procedure reviewed. Possession of this card does not entitle bearer to coverage unless currently enrolled in the City of Omaha plan.



# Customer Online Tools



## My Group Benefits

- **Custom** City of Omaha benefits page available at [chcnebraska.com](http://chcnebraska.com)
- Direct access to:
  - Benefit documents
  - Provider Search
  - My Online Services
  - Prescription Drug List
  - Pre-Authorization Guide

“Available Mid-December”

The screenshot shows the Coventry Health Care of Nebraska homepage. At the top, there are navigation links: LOCATE A PROVIDER, MY ONLINE SERVICES, MY GROUP BENEFITS, and directprovider.com. A search bar is on the right. Below the navigation is a main banner with the text "Coventry Health Care. Expect peace of mind." and a photo of a woman and a child. To the right of the banner are several service tiles: "Our Medicare Solutions", "My Online Services" (with a sub-header "Access your health care information & manage your personal health with our wellness tools." and a "Login or Register Now" link), "Individuals & Families", and "Medicaid". At the bottom, there are "Plan Members" and "Providers" sections with brief descriptions.

The screenshot shows the "Access My Group Benefits" page on the Coventry website. The page has a navigation bar with "Health Care Solutions", "Services & Support", "Wellness Resources", and "Contact Us". Below the navigation is a large image of two children with the text "Access My Group Benefits". To the right of the image are icons for "small page", "print page", and "text size". Below the image is a "Get My Group Benefits" button. The main content area has a breadcrumb trail: "Home > Services & Support > Members > Access My Group Benefits". The heading is "Access My Group Benefits Page". Below the heading is a text box: "To access your My Group Benefits page, please enter your username & password or group access code into the field below and click the gold submit button." followed by a text input field and a gold submit button. On the left side, there is a "Members" section with a list of links: "Overview", "Locate a Provider", "Announcements/News", "Frequently Asked Questions", "Fraud & Abuse Education", "Other Important Information", and "Member Contact Information". Below that is a "MY GROUP BENEFITS" section with links for "Access My Group Benefits", "Employers", and "Providers".



# Provider Search



## Medical Providers

- Visit [chcnebraska.com](http://chcnebraska.com) and click on the Provider Search link then select:
  - “**PPO**” for providers in Iowa or Nebraska, or
  - “**Coventry National Network**” located outside of Iowa or Nebraska

## Mental Health Providers

- Visit [chcnebraska.com](http://chcnebraska.com) and click on the Mental Health & Substance Abuse provider search link which takes you to the **MHNet** webpage

## Provider | Online | Search

Access the Coventry Provider Search 24 hours a day to locate a participating provider near you.

- Choose hospitals with the integrated hospital quality comparison tool
- Search based on specific health conditions
- Save selected providers in “My Provider List”
- Interact with maps and driving directions

### Visit [www.chcnebraska.com](http://www.chcnebraska.com).

Choose the **Locate a Provider** option at the top right of the home page.

On the next page, look in the middle of the page and click **Enter Provider Search**.

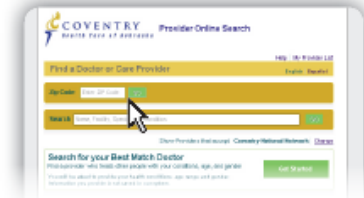
### Select a Plan.

Choose **PPO** if you are searching for a provider located **within** Nebraska or Iowa.

Choose **Coventry National Network** if you are searching for a provider **outside** Nebraska or Iowa.

### Find a Doctor or Care Provider.

Enter your zip code to find a doctor near you. You can also search by name, facility, specialty or condition, or you can use our **best match** tool to find a provider who treats other people of your gender or age group.



**Questions?** Contact Customer Service at the phone number on your ID card.



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# Prior Authorization



## What is Prior Authorization?

- Prior Authorization helps determine whether a proposed treatment is medically necessary & a covered benefit of your plan.

## Who must Prior Authorize?

- Participating Providers will generally obtain prior authorization for you.
- Non-Participating Providers may not obtain prior authorizations; therefore, it would be your responsibility.

## What services require Prior Authorization?

- Examples are: Inpatient Admissions, MRI's, CT Scans, Durable Medical Equipment over \$500, Skilled Nursing Services
- A Prior Authorization Guide is available on our web site

### PRIOR AUTHORIZATION - Commercial, Advantra & Individual (Effective 7/1/2011)

Prior Authorization (Health Services)	(800) 471-0240, Ext. 7718 FAX (866) 769-2399
Claims / Customer Service/Eligibility/Benefits Questions	(800) 288-3343 (Comm/Individual) 866-794-4917 (Advantra)
Provider Relations	(800) 471-0240 FAX (866) 602-1249
Pharmacy Prior Authorization	(877) 215-4098
MH-Net (Mental Health)	(866) 860-7476

### Services Requiring Prior Authorization

ALL INPATIENT ADMISSIONS/CONFINEMENTS Hospital, SNF, Specialty Programs, Hospice, and Rehab	HOME CARE
ALL TRANSPLANT AND TRANSPLANT RELATED SERVICES (Including evaluation and testing)	<input type="checkbox"/> Home Hospice <input type="checkbox"/> Home Infusion Therapy <input type="checkbox"/> Home Uterine Monitoring &/or Tocolytic Therapy <input type="checkbox"/> Skilled Services (Nursing, PT/OT/ST)
ALL OBSERVATION STAYS (Excludes OB Pre Delivery Observation)	DURABLE MEDICAL SUPPLIES/PROSTHETICS
OBSTETRICS NOTIFICATION ONLY	<input type="checkbox"/> DME Commercial >\$500 or Advantra > \$1000 (applies to purchase or rental) Rental not to exceed purchase price <input type="checkbox"/> Orthotic, Orthopedic and Prosthetic Devices > \$500 Commercial or > \$1000 Advantra <input type="checkbox"/> Orthopedic footwear, shoe modifications and additions <input type="checkbox"/> Oxygen and Equipment <input type="checkbox"/> Wound Vac
OBSTETRICS NOTIFICATION ONLY	
<input type="checkbox"/> Total OB Referral (Referral Forms can be found at <a href="http://www.chcnebraska.com">www.chcnebraska.com</a> )	
ALL OUTPATIENT SURGICAL PROCEDURES AT AN OUTPATIENT FACILITY, SURGICENTER, OR OFFICE SETTING	OUTPATIENT TESTING
THE FOLLOWING DO NOT REQUIRE PREAUTHORIZATION	<input type="checkbox"/> CT-DEXAScan <input type="checkbox"/> Genetic Testing <input type="checkbox"/> Radiology: Including - CT, CTA, MRI, MRA, PET, SPECT AND EBCT Scans
<ul style="list-style-type: none"> <li>• Adenoidectomy</li> <li>• Angioplasty</li> <li>• Bronchoscopy</li> <li>• Cardiac Catheterization</li> <li>• Colonoscopy</li> <li>• Cystoscopy</li> <li>• Diabetic Education</li> <li>• Endometrial Ablation</li> <li>• Endoscopy/EGD/ERCP</li> <li>• Flexible Sigmoidoscopy</li> <li>• Hysteroscopy</li> <li>• Laryngoscopy</li> <li>• Osteopathic/Spinal Manipulation (see also Other Outpatient Services)</li> <li>• Physical/Occupational/Speech Therapy</li> <li>• Tonsillectomy</li> </ul>	OTHER OUTPATIENT SERVICES
Please visit <a href="http://www.chcnebraska.com">www.chcnebraska.com</a> or <a href="http://flows-nebraska.chcadvantra.com">http://flows-nebraska.chcadvantra.com</a> for Pharmacy Authorization Requirements, Self Administered Injectable Requirements and Prior Authorization Drug List	<input type="checkbox"/> Brachytherapy <input type="checkbox"/> Cardiac Rehabilitation <input type="checkbox"/> Clinical Trials <input type="checkbox"/> Epidural/Caudal Block/ Facet Block <input type="checkbox"/> Experimental/Investigational Treatments and Services <input type="checkbox"/> Hyperbaric Oxygen Chamber/Hyperbaric Treatment <input type="checkbox"/> Intensity Modulated Radiotherapy Treatment (IMRT) <input type="checkbox"/> Infusion Therapy (Excludes chemotherapy for Malignancy, however includes adjunctive drugs such as anti-emetics) <input type="checkbox"/> Injectable Medications (please see website for injectable medication authorization list) <input type="checkbox"/> Pain Management Services (Excludes Trigger Points) <input type="checkbox"/> Pulmonary Rehabilitation <input type="checkbox"/> Sclerotherapy <input type="checkbox"/> Sleep Studies <input type="checkbox"/> Spinal manipulation UNDER GENERAL ANESTHESIA
<small>† Some services may not be covered under the benefit plan, including cosmetic, custodial, convenience, over-the-counter, orthopedic footwear, shoe modifications and additions. Call Customer Services for benefit questions.</small>	
<small>‡ Outpatient Procedures, Injectable Medications, Self-Administered Injectables and Pharmacy Authorization requirements are subject to change at the Plan's discretion.</small>	
<small>* For member benefits, prior authorization requirements, eligibility, claims status, reimbursement advice and much more – please visit <a href="http://www.directprovider.com">www.directprovider.com</a></small>	
<small>The Quick Guide is intended to provide assistance regarding services that require prior authorization. Authorization only verifies that the requested service meets the benefit plan's definition of medical necessity and it is not a guarantee of payment. Whether the requested service is covered by the health plan is subject to all of the terms and conditions of the member's benefit plan, including but not limited to, member eligibility and benefit coverage at the time the services are provided. All co-pays and deductibles outlined in the member benefit plan apply. If the health plan ultimately denies coverage for the service requested, you will be notified in writing of the reason for the denial of coverage and how you may appeal the denial.</small>	



# Transition of Care



- Preauthorized services approved by current administrator will be honored
- Submit this form if you have:
  - Service preauthorized already
  - Scheduled surgical procedures
  - Chronic conditions (Cancer, Multiple Sclerosis, Epilepsy, Transplants, etc...)
  - Home Health Care Needs
  - Self Administered Injectibles
  - Pregnancy



## Coventry Health Care Transition of Care Form

In order to assist you and your dependents in transitioning care to Coventry in-network providers, please complete the following form. A case manager may be in contact with you to assist in the transition of care.

Employer Name: \_\_\_\_\_  
 Employee Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Phone Numbers: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Can we contact you at work? \_\_\_\_\_

### SECTION 1: Do you or any of your dependents receive any of the following?

Services	Services/Equipment Receiving	Member Name	Provider Name & Phone Number
Home Health			
Durable Medical Equipment			
IV Fluids & Medication at home			
Self Administered Injections			

### SECTION 2: Please list any surgical procedures scheduled after your health care coverage changes to Coventry.

Procedure	Date Scheduled	Member Name	Provider Name & Phone Number

### SECTION 3: Please list any history of transplants or on-going serious & chronic illnesses.

Surgery/Transplant/Illness	Date of Surgery/Illness	Member Name	Provider Name & Phone Number

### SECTION 4: Please check any that apply. Are you or any of your dependents?

<input checked="" type="checkbox"/>	Condition	Member Name	Provider Name & Phone Number
<input type="checkbox"/>	Pregnant Due Date:		
<input type="checkbox"/>	Diabetic		
<input type="checkbox"/>	Asthmatic		
<input type="checkbox"/>	Heart Failure		
<input type="checkbox"/>	Coronary Artery Disease		
<input type="checkbox"/>	Chronic Kidney Disease		
<input type="checkbox"/>	Chronic Lung Disease		

#### Fax or Mail to:

**In Nebraska:**  
 Coventry Health Care of Nebraska, Inc.  
 ATTN: Health Services Department  
 15950 West Dodge Rd.  
 Omaha, NE 68118  
 Fax: 1-866-769-2399

**In Iowa:**  
 Coventry Health Care of Iowa, Inc.  
 ATTN: Health Services Department  
 4320 114<sup>th</sup> St.  
 Urbandale, IA 50322-9947  
 Fax: 1-866-341-1375

Completing this form does not guarantee continued payment of services. The amount of benefit coverage, if any, is subject to all plan provisions including the member's eligibility and any contractual limitations in effect when services are provided. All applicable co-payments, coinsurance and deductibles apply. Providers outside the network may require Coventry approval, based on your benefit plan design, and may be subject to your Out-of-Network rate.

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# Urgent Care



## Urgent Care Providers

- Visit [chcnebraska.com](http://chcnebraska.com) and choose Locate a Provider
- Contact Coventry Customer Service
- Reference the “After Hours Urgent Care Centers” flyer

## Situations for Urgent Care

- Sprains
- Fever
- Ear Infections
- Serious Cuts
- Headache
- Sore Throat/ Cough
- Vomiting



### After Hours Urgent Care Centers »» Nebraska

Use this quick guide to locate a participating, in-network urgent care facility. Please note that the providers listed are participating as of the date provided below. Changes in provider participation status can occur at any time. To confirm the participation status of any provider, use the online Coventry Provider Search at [www.chcnebraska.com](http://www.chcnebraska.com) or contact Customer Service at the number on your member ID card.

#### Within Omaha metro area

##### OMAHA

Alegent Health Express Care - Applewood	9717 Q St		Omaha	NE	68127	(402) 537-1740
Alegent Health Quick Care LLC	14591 Stonely Brook Blvd		Omaha	NE	68137	(402) 934-9640
Alegent Health Quick Care LLC	17810 Welch Plz		Omaha	NE	68135	(402) 934-1105
Alegent Health Quick Care LLC	3410 N 156th St		Omaha	NE	68116	(402) 614-1258
Alegent Health Quick Care LLC	7910 Cass St		Omaha	NE	68114	(402) 991-0181
Childrens Urgent Care Center - West Village Pointe	110 N 175th St	Ste 1000	Omaha	NE	68118	(402) 955-8300
Midwest Minor Medical	13518 W Center Rd		Omaha	NE	68144	(402) 827-6502
Midwest Minor Medical	5310 S 84th St	Ste 100	Omaha	NE	68127	(402) 827-6510
Midwest Minor Medical	8610 W Dodge Rd		Omaha	NE	68114	(402) 827-6511
Midwest Urgent Care	727 N 120th St		Omaha	NE	68154	(402) 493-2100
Physicians Clinic Urgent Care Millard	5908 S 142nd St		Omaha	NE	68137	(402) 354-1925
Physicians Clinic Urgent Care Northwest	10710 Fort St		Omaha	NE	68134	(402) 354-1001
Physicians Clinic Urgent Care South Omaha	3353 L St		Omaha	NE	68107	(402) 354-7700
Primary & Urgent Care, PC	15002 W Maple Rd		Omaha	NE	68116	(402) 445-9388
Rockbrook Urgent Care	2821 S 108th St		Omaha	NE	68144	(402) 933-8201
Urgent Care of Omaha Maple, LLC	17650 Wright Plz	Ste 5	Omaha	NE	68130	(402) 334-2300
Urgent Care of Omaha Maple, LLC	3830 N 167th Ct		Omaha	NE	68116	(402) 965-4000
Urgent Care of Omaha Maple, LLC	8814 Maple St		Omaha	NE	68134	(402) 343-0095

##### BELLEVUE

Alegent Health Express Care Bellevue	3308 Samson Way	Ste 102	Bellevue	NE	68123	(402) 291-3373
Bellevue Urgent Care LP	1307 Harlan Dr		Bellevue	NE	68005	(402) 291-8701

##### LAVISTA

Children's Urgent Care - Val Verde	9801 Giles Rd		La Vista	NE	68128	(402) 955-7200
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##### PAPILLION

Alegent Health Quick Care LLC	11650 S 73rd St		Papillion	NE	68046	(402) 991-7660
Sarpy County Urgent Care Inc	1219 Applewood Dr	Ste 105	Papillion	NE	68046	(402) 502-0602
Urgent Care of Papillion	8419 S 73rd Plz		Papillion	NE	68046	(402) 991-9060

To locate a participating provider, visit the Coventry Provider Search at [www.chcnebraska.com](http://www.chcnebraska.com)



# Medical & Rx Drug Program

## Police Bargaining



### Medical Coverage:

Hospital Coverage:	100% up to 365 days per year
Medical Deductible:	\$300
Medical Out of Pocket:	\$400
Coinsurance:	20%

### Prescription Drug Coverage:

**1<sup>st</sup> level:** \$60 Family Deductible

**2<sup>nd</sup> level:** Tier 1- Generic: 20%  
Tier 2 – Brand: 20%

**3<sup>rd</sup> level:** After \$500 Family Out of Pocket is reached,  
all prescriptions will be at \$3 copay



# Prescription Drug Program

## Mail Order



### Mail Order Program

- Offers 90 day supply
  - Recommended for maintenance medications
  - Delivered to your home
- **If you are currently on a mail order medication you will need to do the following:**
    - Refill current medication prior to 1/1/2012
    - Get a new 90 day script from your physician with 3 refills (12 month supply)
    - Complete the Mail Order Claim Form
    - Complete Health, Allergy & Medication Questionnaire
    - Submit new script, mail order form & questionnaire to Mail Order Pharmacy



# Prescription Drug Program

## Important Plan Design Terms



### Restricted Generic Program

If generic is available and your physician does not indicate dispensed as written (DAW), you will be responsible for the difference in cost between the brand & generic drug costs

### Quantity Limits

Based primarily on FDA or Manufacturers recommended dosage

### Prior Authorization

Required on medications that:

- A) Not suggested for first-line therapy
- B) Require special tests before starting
- C) Have limited approval for use

### Step Therapy

Certain “steps” or actions need to be followed for some drugs to be covered

### Formulary List

List of Preferred Medications available at lower copay levels



# Prescription Drug Program



## PRIOR AUTHORIZATION

### Why do certain drugs require prior authorization?

- High Cost, limited usefulness or high risk
- There may be more cost effective & safe alternative

### What drugs requires prior authorization?

- Noted on the Formulary List with (PA)
- Contact Customer Service

### How do you get a drug preauthorized?

- Your doctor can either call, fax or send a letter to the Pharmacy Call Center



# Prescription Drug Program



## PRIOR AUTHORIZATION - Member Transition Plan

- **Coventry is taking the following actions for members who may be taking a drug which requires prior authorization.**
  - Reviewing prescription drug information from current administrator and will send letters to impacted members
  - Coventry is implementing a “Transition RX” program which allows a 1 time fill during the first 90 days of a members coverage

***GOAL: To minimize member disruption during the transition to Coventry Health Care***





# Prescription Drug Program



## Blood Glucose Meters for Diabetes

- Formulary Products is LifeScan OneTouch
  - Ultra2
  - UltraMini
  - UltraSmart
- All other Blood Glucose Meters are Non-Formulary
- Receive a **FREE** LifeScan OneTouch Meter
  - Obtain prescription from Physician for meter & test strips
  - Take prescription to participating pharmacy for your **FREE** meter



# Prescription Drug Program Specialty Medications



## What are Specialty Medications?

Drugs to treat complex diseases and are generally very high cost

- Includes Self Administered Injectable medications
- Distributed by a Specialty Pharmacy
- Limited to no more than a 30 day supply per fill; subject to quantity limits
- Require prior authorization

Note: Specialty Medications can be filled at retail 2 times and then must be dispensed through Coventry's Specialty Pharmacy vendor.

**Medco/ Accredo** is the Specialty Pharmacy Vendor

### • Drug Classes/Diseases

- Pulmonary Arterial Hypertension
- HIV
- Transplant
- Oncology
- Multiple Sclerosis
- Hepatitis
- Rheumatoid Arthritis
- Blood Cell Stimulators
- Miscellaneous



# Important Phone Numbers



## Coventry

### Dedicated Toll Free Number

- 855-422-5821

### Customer Service Hours

- Effective 12/12/2011 - 8am to 5pm
- Extended Hours In January 2012 - 7am to 6pm

## Human Resources

### Marci Wolters

- 402-444-5320

### Stephanie Unger

- 402-444-5306



# Questions

